

**AGENDA**  
**BOARD OF CONTROL**

***Mayor's Conference Room***  
***Monday, July 15, 2019 2:30 PM***

<b>Action</b>	<b>Description</b>	<b>Reference No.</b>
1. Renew - Prof Svs -Affordable Care Act Compliance Svs		BC-19-192
2. Amend – Prof Svs – Advocacy & Gov't Relations Consulting		BC-19-193
3. Renew – Disposal of Excavation Spoils		BC-19-194
4. Renew – Maint Contract – Water Meter Reading Equipment		BC-19-195
5. Award – Hosting Water Metering Server		BC-19-196
6. Award – Prof Svs – Analysis of former Cove Church		BC-19-197
7. Amend – Purchase of (2) Electric Vehicle Charging Stations		BC-19-198
8. Award – HRT Watermain Service Connection Project		BC-19-199
9. Award – Prof Svs – HRT Watermain Service Connection Project		BC-19-200

***Next Meeting is WEDNESDAY,***  
***AUGUST 7, 2019; 2:30 PM***

Mayor  
Finance Director  
Law Director  
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-192

July 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Renew Contract – Professional Services Contract – Re: Affordable Care Act Compliance Services**

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Human Resources, and the attached letter of recommendation, I am submitting for your consideration this request to renew a Professional Service Contract with Basic NEO in an amount not to exceed \$10,000 to provide Compliance Services for the city in regard to the Affordable Care Act. Contract effective August 10, 2019 through August 9, 2020 for the 2019 reporting year. Contract will automatically renew from Agreement period to the next year, unless terminated by the city or Basic NEO.

Basic NEO was chosen to perform these Professional Services based on their submitted proposal.

Contracting Authority:	Ordinance 50-18A \$300,000
Contracting Balance:	\$202,600 / \$192,600
Funding:	Hospitalization Fund
Account Distribution:	600-5099-419-30-02 \$85,000
Account Balance:	\$43,808 / \$33,808
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Account Description	Professional Services
Commodity Code:	918-006
Bid Reference:	Professional Service

  
Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669  
Website: [www.onelakewood.com](http://www.onelakewood.com)

**Jean M. Yousefi, SPHR**  
**Director of Human Resources**

7-9-2019

Board of Control:

In 2015 the Affordable Care Act (ACA) began requiring employers to provide information to the IRS regarding the eligibility for and utilization of health care benefits by employees. As a self-insured employer it is the city's responsibility to ensure that the reporting is done in a timely and correct manner.

The requirements include an aggregated form for the entire employee population as well as the completion, production and mailing of a 1095-C form to each and every person who worked for the City in 2019. Like the W-2 forms this is due to employees by January 31 each year.

I would like to renew the contract with Basic who also does our work for COBRA and the FSA. There price will come in at about \$10,000.

I would like to request that we contract with Basic NEO for this service. We have utilized Basic NEO for the past 2 years and their system is easy to work with and they have made 0 errors.

Sincerely,

Jean M. Yousefi

Director, Human Resources



Jul 11, 2019 8:25:54 AM EDT

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SUPERION

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600-5099-419.30-02

☒ Account miscellaneous

☒ Budget miscellaneous

☒ Encumbrances

☒ Pre-encumbrances

☒ Transactions

☒ Detail by date

☒ Detail by code

☒ Detail by year & p

☒ Pending by date

☒ Pending by code

☒ Pending by year

☒ Procurement car

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Next account

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Budget alloca...

Account information

Professional Services / Management Consulting

Fiscal year: 2019

Budget: 85,000.00

Committed: 72,700.00

Balance: 12,300.00

Project Data

Project Entry Optional

Account Balance by Period

Q 02 February	10,222.50	13,263.54
Q 03 March	14,746.88	28,010.43
Q 04 April	1,673.55	29,683.98
Q 05 May	3,812.50	33,496.48
Q 06 June	10,312.50	43,808.98
Q 07 July	.00	43,808.98
Q 08 August	.00	43,808.98

Payment information

Vendor	(* indicates pending)	Total
Q WILLIS TOWERS WATSON MIDWEST,		32,500.00
Q BASIC NEO		7,369.60

Encumbrances

PO #	Vendor	Balance
Q 090330	BASIC NEO	6,060.62
Q 090331	BASIC NEO	1,826.50
Q 090332	BASIC NEO	2,503.90
Q 090333	CENTER FOR FAMILIES &	12,000.00
Q 090340	WILLIS TOWERS WATSON	6,500.00

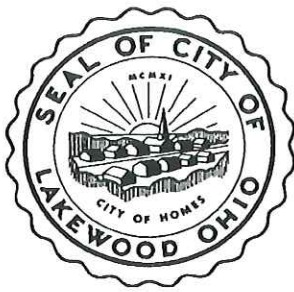
Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	600	Hospitalization Fund	Original Budget	85,000.00
Department	50	Finance	Revised Budget	.00
Division	99	General Administration	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	43,808.98
Sub activity	9	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	28,891.02
Object	02	Management Consulting	Unposted encumbrances	.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-193

July 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Amend Contract – Professional Consulting Services Contract – Re: Advocacy & Government Relations**

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Office of the Mayor, and the attached letter of recommendation, I am submitting for your consideration this request to amend a Professional Service Contract with McCaulley & Company, LLC in the amount of \$600 to cover miscellaneous expenses covered under this Professional Consulting Services contract for Advocacy & Government Relations for one year, effective August 1, 2018 through July 31, 2019. Contract award to McCaulley & Company, LLC for Grant Writing now totals \$62,600.

McCaulley & Company, LLC was chosen to perform these Professional Services based on their submitted proposal.

Contracting Authority:	Ordinance 50-18A \$300,000
Contracting Balance:	\$192,600 / \$192,000
Funding:	General Administration Fund
Account Distribution:	101-5099-412-30-02 \$150,000
Account Balance:	(\$115,776) / (\$115,176)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Account Description	Professional Services
Commodity Code:	918-006
Bid Reference:	Professional Service

  
Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





## MEMORANDUM

**DATE:** July 10, 2019

**TO:** Kim Deyarmin, Purchasing

**FROM:** Michael P. Summers, Mayor

**RE:** Addendum to Purchase of Consulting Services - Advocacy & Government Relations

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I am requesting Board of Control approval of an Addendum to the purchase of consulting services from McCaulley & Company, LLC. Consulting services plus expenses were approved, however, a full advocacy plan, including travel needs, was not available at that time. Board of Control approval is being sought for payment of all expenses associated with the advocacy and government relations consulting services provided pursuant to the consulting services.

Cost of Consulting Services to the City of Lakewood	\$5,000.00 (Base Fee)
Term of Agreement	<u>x 12 months</u>
Total Cost of Consulting Services (Previously Approved)	\$60,000.00

Addendum for Expenses associated with Advocacy & Government Relations Consulting Services. \$2,000 was originally requested for associated expenses at Board of Control on July 1, 2019. A portion of the \$2,000 was used to cover a shortfall in fees due to expenses having previously been paid out of the fee balance. Actual amount needed to complete the payment of expenses is: \$ 550.19.

Jul 11, 2019 8:31:55 AM EDT

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101-5099-41230-02

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
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- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement card

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### Account information

Professional Services / Management Consulting

Fiscal year: 2019 Dr

Budget: 150,000.00

Committed: 265,692.33

Balance: 115,692.33

### Project Data

Project Entry Optional

### Account Balance by Period

Q	Month	Balance	Total
Q 01	January	61,037.50	61,037.50
Q 02	February	21,192.10	82,229.60
Q 03	March	10,460.00	92,689.60
Q 04	April	14,684.99	107,374.59
Q 05	May	15,748.50	123,123.09
Q 06	June	79,725.00	202,848.09
Q 07	July	10,750.00	213,598.09

### Encumbrances

PO #	Vendor	Balance
Q 090221	COMPENSATION ANALYSIS	3,250.00
Q 090237	MCCAULLEY & CO., LLC	.00
Q 090238	MCCAULLEY & CO., LLC	566.74
Q 090245	RETHINK ADVISORS, INC	36,087.50
Q 090329	CATALYST CONSULTING G	9,060.00
Q 090334	COMPENSATION ANALYSIS	3,250.00

### Payment information

Vendor	Total
COMPENSATION ANALYSIS, INC.	19,500.00
CATALYST CONSULTING GROUP	116,000.00
MCCAULLEY & CO., LLC	53,455.59
RETHINK ADVISORS, INC.	24,642.50

### Pre Encumbrances

Type	Req/PO	Project	Balance
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### Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances
101	General Fund	Finance	General Administration	General Government	Professional Services	Management Consulting	150,000.00	.00	10,750.00	202,848.09	.00	52,094.24	.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-194

July 15 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Renew Contract – Disposal of Excavation Spoils**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with KMU Trucking & Excavating, LLC in the amount of \$70,000 to perform Disposal of Excavation Spoils at the City's valley site. This is the first of (2) additional one-year renewal options available to the city contract effective August 1, 2019 through July 31, 2020.

KMU Trucking & Excavating, LLC submitted the lowest and best responsive and responsible bid for the Disposal of Excavation Spoils as outlined in Bid No. 18-014.

Contracting Authority:	Ordinance 50-18A \$100,000
Contracting Balance:	\$96,294 / \$26,294
Funding:	Enterprise Funds
Account Distribution:	510-3070-431-39-10 \$100,000 501-3062-431-39-10 \$0
Account Balance:	(\$1,131,925) / (\$1,201,925)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Contractual Service – Other
Commodity Code:	968-071
Bid Reference:	Bid No. 18-014

Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



BID FOR: **DISPOSAL of EXCAVATION SPOILS**

BID NUMBER: **18-014**

BID DATE: **WEDNESDAY, JULY 25, 2018** **10:00 AM**

NAME OF BIDDING FIRM: **KMU TRUCKING + EXCAVATING, LLC**

ADDRESS: **4436 CENTER ROAD**

**AVON** **OHIO** **44011**  
CITY STATE ZIP

PHONE NUMBER: **440-934-1008** FAX NUMBER: **440-934-1908**

BY:  **34-1864323**  
SIGNATURE TAX ID NUMBER

NAME: **KEVIN URIBE** **KMU CONNIE @GMAIL.COM**  
PRINTED EMAIL ADDRESS

TITLE: **PRESIDENT**

THE PRICE QUOTED SHALL BE COMPLETED WITH ALL LABOR, INSURANCE, MATERIALS, TRANSPORTATION, PERMITS, ETC. INCLUDED. NO ADDITIONAL FEES, CHARGES, OR EXPENSES MAY BE ADDED TO THE PRICE QUOTED.

**Removal & Disposal Spoils:**

\$ **22.00** per cubic yard

**Removal and Disposal of Concrete Rubble:**

\$ **22.00** per cubic yard

chip

## RENEWAL OPTION

### DISPOSAL of EXCAVATION SPOILS BID NO. 18-014

PURSUANT TO THE PROVISIONS STATED IN THE BID, THE CITY OF LAKEWOOD SHALL HAVE THE SOLE OPTION TO EXTEND THE CONTRACT PERIOD IN ONE-YEAR INCREMENTS FOR A TOTAL ACCUMULATIVE PERIOD OF TWO (2) ADDITIONAL YEARS. THIS OPTION SHALL APPLY TO ANY OR ALL OF THE EQUIPMENT AND SERVICES QUOTED HEREIN.

IF THE OPTIONS ARE EXERCISED, THE CONTRACTOR SHALL CHARGE THE CITY THE SAME PRICE AS QUOTED HEREIN EXCEPT AS MODIFIED IN THE PARAGRAPHS BELOW. ALL MODIFICATIONS SHALL BE COMPUTED AGAINST THE ORIGINAL CONTRACT PRICE.

THE OPTION SHALL BE EXECUTED AT THE SAME PRICE(S) QUOTED HEREIN SUBJECT TO A MAXIMUM PERCENTAGE OF INCREASE AND/OR MINIMUM PERCENTAGE OF DECREASE, IF ANY, QUOTED BY THE CONTRACTOR BELOW FOR EACH APPLICABLE OPTION PERIOD:

1<sup>ST</sup> 12-MONTH RENEWAL + 5 % - \_\_\_\_\_ %

2<sup>ND</sup> 12-MONTH RENEWAL + 5 % - \_\_\_\_\_ %

I HEREBY GRANT THE CITY OF LAKEWOOD THE OPTIONS STATED ON THIS PAGE. IF A PERCENTAGE OF INCREASE OR DECREASE IS NOT QUOTED (IE, LEFT BLANK), THE CITY SHALL HAVE THE RIGHT TO EXECUTE THE OPTION AT THE SAME PRICE(S) QUOTED FOR THE ORIGINAL CONTRACT PERIOD. IF A ZERO PRICE CHANGE IS INDICATED FOR ANY OF THE RENEWAL PERIODS INDICATE "0" ON THE SPACE PROVIDED.

NAME OF COMPANY: KMU TRUCKING + EXCAVATING, LLC

NAME:   
SIGNATURE

NAME: KEVIN WRIG  
SIGNATURE PRINTED

TITLE: PRESIDENT



Jul 11, 2019 8:53:14 AM EDT  
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510-3070-431.39-10

Account miscellaneous  
Budget miscellaneous  
Encumbrances  
Pre-encumbrances  
Transactions  
Detail by date  
Detail by code  
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Pending by date  
Pending by code  
Pending by year  
Procurement car

**Account information**  
Contractual Services / Other  
Fiscal year: 2019 Dr  
Budget: 100,000.00  
Committed: 1,231,326.48  
Balance: 1,131,326.48

**Project Data**  
Project Entry: Optional  
Q 095001 Water & Sewer R .00  
Q 095003 Sewerline Emerg .00  
Q 109001 LongTaraCntrl&S .00  
Q 119002 2011 LTCP & SWM .00  
Q 129002 2012 LTCP Prof .00  
Q 139002 2013 LTCP Profe .00

**Account Balance by Period**  
Q 01 January 184,511.54 184,511.54  
Q 02 February 156,823.67 341,335.21  
Q 03 March 130,486.18 471,821.39  
Q 04 April 14,483.16 486,304.55  
Q 05 May 148,454.13 634,758.68  
Q 06 June 58,801.66 693,560.34  
Q 07 July .00 693,560.34

**Payment information**  
Q TREASURER, STATE OF OHIO 375.00  
Q CT CONSULTANTS, INC. 542,529.72  
Q MAPRA SERVICES, INC. 111,022.58  
Q TREASURER, STATE OF OHIO 200.00  
Q UNDERGROUND CONNECTIONS, INC. 23,358.40  
Q DR. EDWARD J. WALTER & ASSOC. 350.00  
Q KMW TRUCKING & EXCAVATING, LLC 12,639.00  
Q MISCELLANEOUS VENDOR 1,884.16

**Encumbrances**  
PO # Vendor Balance  
Q 090205 DR. EDWARD J. WALTER .00  
Q 090214 KMW TRUCKING & EXCAVA 13,237.00  
Q 090286 CT CONSULTANTS, INC. 352,160.26  
Q 090292 UNDERGROUND CONNECTIO 6,641.60  
Q 090314 MAPRA SERVICES, INC. 4,077.42  
Q 090457 CT CONSULTANTS, INC. 161,649.84  
Q 090500 TREASURER, STATE OF O .00

**Pre Encumbrances**  
Type Req/PO Project Balance

**Segment/Balance Details**  
Fund 510 Wastewtr Coll System Fund Original Budget 100,000.00  
Department 30 Public Works Revised Budget .00

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Jul 11, 2019 8:53:32 AM EDT  
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501-3062-431.39-10

Account miscellaneous  
Budget miscellaneous  
Encumbrances  
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Transactions  
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Pending by date  
Pending by code  
Pending by year  
Procurement car

**Account information**  
Contractual Services / Other  
Fiscal year: 2019 Dr  
Budget: .00  
Committed: 25,876.00  
Balance: 25,876.00

**Project Data**  
Project Entry: Optional  
Q 095002 Waterline Emerg .00  
Q 168003 2017 WatermainR .00

**Account Balance by Period**  
Q 01 January .00 .00  
Q 02 February .00 .00  
Q 03 March .00 .00  
Q 04 April 12,639.00 12,639.00  
Q 05 May .00 12,639.00  
Q 06 June .00 12,639.00  
Q 07 July .00 12,639.00

**Payment information**  
Vendor: (\* indicates pending) Total  
Q KMW TRUCKING & EXCAVATING, LLC 12,639.00

**Encumbrances**  
PO # Vendor Balance  
Q 090214 KMW TRUCKING & EXCAVA 13,237.00

**Pre Encumbrances**  
Type Req/PO Project Balance

**Segment/Balance Details**  
Fund 501 Water Fund Original Budget .00

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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-195

July 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

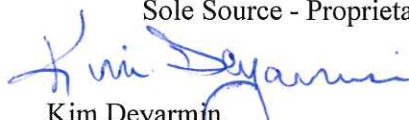
**Subject: Renew Contract – Maintenance Contract – Re: Water Meter Reading Equipment**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Water Meters, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with Neptune Equipment Co. in an amount not to exceed \$20,000 to provide a maintenance for our handheld water meter reader computers and network tower infrastructure. Maintenance contract effective August 1, 2019 through July 31, 2020.

Neptune Equipment Co. is the sole source provider of this maintenance contract.

Contracting Authority:	Ordinance 50-18A \$575,000
Contracting Balance:	\$127,365 / \$107,365
Funding:	Enterprise Fund
Account Distribution:	501-3064-431-52-07 \$40,000
Account Balance:	\$40,000 / \$20,000
Object Code:	Service Agreements - Computers
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Commodity Code:	195-067
Bid Reference:	Sole Source - Proprietary

  
Kim Deyarmin  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____

# MEMO

**DATE:** 07/11/2019

**TO:** Kim Smith

**FROM:** Nicholas Del Vecchio

**SUBJECT:** Board of Control (Maintenance Agreement for Handhelds)

---

I am requesting BOC approval in the amount not to exceed \$20,000 to renew a maintenance agreement with Neptune Equipment to service our handheld computers and network tower and infrastructure. Funds will be available in 501-3064-431.52-07

Neptune Equipment is a sole source for this service. Contract effective 08/01/2019 thru 7/31/2020

Thanks,  
Nicholas Del Vecchio



Jul 11, 2019 11:52:25 AM EDT

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501-3064-431.52-07

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Procurement car

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Previous acc...

Next account

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Account activi...

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Budget alloca...

Account information

Q Service Agreements / Computer

Fiscal year: 2019

Budget: 40,000.00

Committed: 10,000.00

Q Balance: 30,000.00

Project Data

Project Entry Optional

Account Balance by Period

Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00
Q 06 June	.00	.00
Q 07 July	.00	.00
Q 08 August	.00	.00
Q 09 September	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

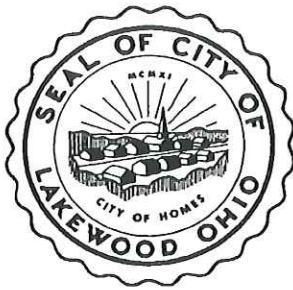
PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000031689		10,000.00

Segment/Balance Details

Fund	501	Water Fund	Original Budget	40,000.00
Department	30	Public Works	Revised Budget	.00
Division	64	Water Metering	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	52	Service Agreements	Encumbrances	.00
Object	07	Computer	Unposted encumbrances	10,000.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-196

July 15, 2019

Board of Control  
City of Lakewood, Ohio 44107


**Subject:** Award Contract – Hosting Water Metering Server

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with Neptune Equipment Co. in the amount of \$10,000 to host a computer server running Neptune N Sight 5.5 to manage water meter reading data for the city effective August 1, 2019 through July 31, 2020.

Neptune Equipment Co. is a sole source for hosting the computer server to manage water meter reading data.

Contracting Authority:	Ordinance 50-18A \$575,000
Contracting Balance:	\$107,365 / \$97,365
Funding:	Enterprise Fund
Account Distribution:	501-3064-431-52-07 \$40,000
Account Balance:	\$20,000 / \$10,000
Object Code:	Service Agreements - Computers
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	208-000
Bid Reference:	Sole Source - Proprietary

  
Kim Deyarmin  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____

# MEMO

**DATE:** 07/11/2019

**TO:** Kim Smith

**FROM:** Nicholas Del Vecchio

**SUBJECT:** Board of Control (Annual Hosting Fee)

---

I am requesting BOC approval in the amount not to exceed \$10,000 for the Annual Hosting Fee; Software N-Sight 5.5 for 12 months Neptune Equipment is a sole source for this service. Contract effective 08/01/2019 thru 7/31/2020

Thanks,  
Nicholas Del Vecchio



Jul 11, 2019 12:00:38 PM EDT

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Navigation

501-3064-431.52-07

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

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Pending by year

Procurement car

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Account activi...

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Budget alloca...

Account information

Service Agreements / Computer

Fiscal year: 2019 Dr

Budget: 40,000.00

Committed: 10,000.00

Balance: 30,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

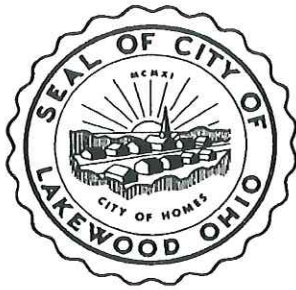
PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000031689		10,000.00

Segment/Balance Details

Fund	501	Water Fund	Original Budget	40,000.00
Department	30	Public Works	Revised Budget	.00
Division	64	Water Metering	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	52	Service Agreements	Encumbrances	.00
Object	07	Computer	Unposted encumbrances	.00
			Pre encumbrances	10,000.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-197

July 15, 2019

Board of Control  
City of Lakewood, Ohio 44107


**Subject:** Award Contract – Professional Analysis Services Contract – Re: former Cove Church

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Services Contract with Millstone Management Group in the amount of \$6,080 to provide detailed cost estimate analysis related to renovation of the former Cove United Methodist Church.

Millstone Management Group was chosen to perform these professional services based on their expertise in the field.

Contracting Authority:	Ordinance 50-18 \$250,000
Contracting Balance:	\$219,201 / \$213,121
Funding:	Land Acquisition Fund Fund
Account Distribution:	404-5099-412-91-02 \$0.00
Account Balance:	(\$912,989) / (\$919,069)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Account Description	Professional Services
Commodity Code:	918-043
Bid Reference:	Professional Services

  
Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





DEPARTMENT OF PLANNING & DEVELOPMENT

BRYCE SYLVESTER, DIRECTOR

12650 Detroit Avenue • 44107 • (216) 529-6630 • FAX (216) 529-5936  
www.onelakewood.com

July 11, 2019

**Re: Cost estimate analysis for former Cove church renovation**

Dear Board of Control –

Please find attached a proposal that will engage the professional services of Millstone to complete detailed cost estimate analysis related to the renovation of the former Cove Church building into an intergenerational community center that will serve as the new location for the entire Human Services Department. Millstone is currently working with the Board of Education on the renovation of Taft School. Millstone will utilize the fit planning analysis, renderings, and Mechanical, Electrical and Plumbing (MEP) analysis completed by City Architecture two months ago as a starting point to inform the cost estimating process.

The primary purpose of engaging professionals in the commercial contracting industry is to further evaluate and provide cost estimates to the city relative to the renovation of the building on site. Millstone will bring a more thorough understanding of practical costs, and creative ways to build out the space as envisioned by the fit planning analysis. Additionally, this step will help to provide further clarity and confidence about the true costs to renovate the building, which will set clearer cost expectations prior to going out to bid or issuing a Request for Proposals to complete the project.

This investment now will provide the City the best and most detailed information to make decisions about renovating this space for the long term.

Account number 404-5099-412.91-02 would be utilized for this expenditure. Please let me know if you have any questions.

Sincerely,

Bryce Sylvester, Director of Planning  
City of Lakewood





July 10, 2019 Revised

Allison Hennie  
Department of Planning & Development  
City of Lakewood  
12650 Detroit Avenue  
Lakewood, OH 44107

RE: Professional Services and Estimating

Allison Hennie,

Thank you for inviting Millstone Management Group, Inc to submit a proposal for the estimating and professional services work associated with the potential renovation of the Cove Rd. Church or Lakewood Community Center.

#### PRE-CONSTRUCTION SERVICES SCOPE

Millstone Management Group knows every successful project starts in the planning phase. As part of our pre-construction services at Millstone our estimating team will work diligently through design assumptions, cost estimates, value engineering and constructability reviews to assure the project is on track.

#### Pre-Construction Services:

- Cost estimating / Budgeting
- Value engineering
- Equipment coordination

- **Pre-Construction Service Fixed Fee** **\$6,080.00**
- *Below signature will release Millstone Management Group Inc. for the delivery of above mentioned pre-construction services or professional services. Services listed below signature line will be delivered at a later time / date with supporting contract documents and contract for comprehensive or phased work. This document will be utilized as the contract documents for any approved agreement.*
- *Meeting time has been limited to one Four (4) hour review with the Department of Planning & Development*
- *Additional meeting times and programming planning beyond the use of document provided from City Architecture will be billed hourly at a rate of \$120.00 per hour*
- *Comparison to typical new building structures will be completed for comparison purposes, no drafting or design has been assumed for the completion of this phase of the study (Analysis to be limited to 2 hours)*

OWNER REPRESENTATIVE: \_\_\_\_\_ DATE: \_\_\_\_\_

8251 Mayfield Rd Suite 100 Chesterland, Ohio 44026

Millstone Management Group, Inc. truly appreciates the opportunity to work with **Lakewood Department of Planning & Development** on this project. Please feel free to call with any questions. We hope to have the opportunity to work together in the near future.

Sincerely,

A handwritten signature in cursive script that reads "Christopher M. Huntley".

Chris Huntley

Vice President

Millstone Management Group, Inc.

8251 Mayfield Rd. Suite 100

Chesterland, Ohio 44026

Jul 11, 2019 11:45:19 AM EDT

File Edit Commands Help

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404-5099-412.91-02

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
  - ☒ Detail by date
  - ☒ Detail by code
  - ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Account information

Reimbursements / Refunds

Fiscal year: 2019 Dr

Budget: .00

Committed: 912,988.50

Balance: 912,988.50-

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	50,000.00	50,000.00

Encumbrances

PO #	Vendor	Balance
Q 090668	DEMPSEY SURVEYING COM	4,999.00
Q 090710	ELECTRO-ANALYTICAL	3,000.00

Pre Encumbrances

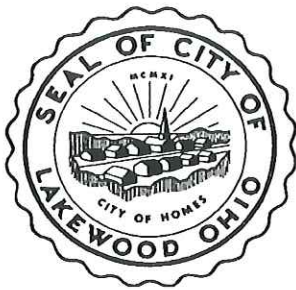
Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	Department	Land Acquisition Fund Finance	Original Budget	Revised Budget
404	50		.00	.00

Print Cancel Exit Previous acc... Next account 2018 2020 Account activi...





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-198

July 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Amend of Contract – Purchase of (2) Electric Vehicle Charging Stations**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Mayor's Office, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract to ChargePoint in the amount of \$20,000 for additional expenses incurred by installation of (2) Electric Vehicle Charging Stations, including related equipment/software. Units have been placed at Winterhurst Ice Rink and Lakewood City Center Park. Electric Vehicle Charging Stations will be paid for by NOPEC NEC Community grant as authorized by Resolution 8986-18 adopted March 5, 2018. Contract award to ChargePoint now totals \$88,494.

Electric Vehicle Charging Stations will be purchased through Sourcewell Contract #051017-CPI as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$1,093,972 / \$1,073,972
Funding:	SCMR Fund
Account Distribution:	211-3030-435-86-12 183032 \$81,310
Account Balance:	\$12,816 / (\$7,184)
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Charging Stations
Commodity Code:	450-007
Bid Reference:	Sourcewell

<u>Paid</u>	<u>\$</u>
2018	10,744
2019	54,642
	<u>\$65,386</u>
2018 =	68,494
BOC	<u>\$3108</u>
	Avail

Kim Deyarmin  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





## MEMORANDUM

**DATE:** July 10, 2019  
**TO:** Kim Deyarmin, Purchasing  
**FROM:** Mike Summers, Mayor  
**RE:** Electric Vehicle Charging Station Costs, Install Expenses & Maintenance Program

---

I am requesting Board of Control approval for funding for purchase of equipment or software/maintenance programs new Electric Vehicle Charging Stations unforeseen installation expenses associated with EV charging stations. All costs and expenses referenced herein would be reimbursed through the NOPEC NEC grant funding. NOPEC's NEC grant process requires that grant money be transferred from NOPEC to the municipality, not a vendor.

The city will be paying the vendor, ChargePoint from NOPEC NEC grant funds for the costs associated with purchase of the five-year software/maintenance program for the EV Charging Station being installed at the corner of Detroit & Park Haven:

Charge Point Invoice # 56452: \$4,705.00

It is anticipated that at least one (1) additional Level 2 EV Charging Station may be purchased this year, which purchase amount would be reimbursable under the NOPEC NEC grant funding. Request for approval for future additional EV Charging Station costs, supplies and expenses in the amount of:

\$15,295.00

Total Amount Requested for Approval \$20,000.00

A copy of the Charge Point Invoice for \$4,705.00 from ChargePoint is attached hereto.



254 East Hacienda Avenue  
Campbell, CA 95008  
P: 408-370-3802, press 3, then 1 for A/R

# Invoice

#IN56452

**Bill To**

City of Lakewood, Ohio  
12650 Detroit Avenue  
Lakewood Ohio 44107  
United States

**Ship To**

S Strachan  
City of Lakewood OH  
12650 Detroit Ave  
Lakewood OH 44107-3015  
United States

**TOTAL**

USD \$4,705.00

Due Date: 07/21/2019

Date	Due Date	Terms	Created From	Customer PO NO	Reference
06/21/2019	07/21/2019	Net 30	Sales Order #SO56508	SIGNED QUOTE Q-58426	

Ship Date	Incoterms	Freight Code	Shipping Method	Ship To Contact Name	Tracking Numbers
06/21/2019	FCA	No Charge	Not Applicable	S Strachan (216) 529-6093 <a href="mailto:shannon.strachan@lakewoodoh.net">shannon.strachan@lakewoodoh.net</a>	

#	Due Date	Description Item	Invoiced Quantity	Units	Unit Price	Amount
1.00	07/21/2019	CPCLD-COMMERCIAL-5 00-CL0105-00	2	EA	\$1,105.00	\$2,210.00
2.00	07/21/2019	CPSUPPORT-SITEVALID 00-SP0041-00	1	EA	\$0.00	\$0.00
3.00	07/21/2019	CPSUPPORT-ACTIVE 00-SP0020-00	1	EA	\$0.00	\$0.00
4.00	07/21/2019	CT4000-ASSURE5 00-400274-00	1	EA	\$2,495.00	\$2,495.00



IN56452





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-233

October 1, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award of Contract – Purchase of (2) Electric Vehicle Charging Stations**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Mayor's Office, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to ChargePoint in an amount not to exceed \$68,494 for the purchase of (2) Electric Vehicle Charging Stations, including related equipment/software. Units will be placed at Winterhurst Ice Rink and our downtown Lakewood City Center Park. Electric Vehicle Charging Stations will be paid for by NOPEC NEC Community grant as authorized by Resolution 8986-18 adopted March 5, 2018.

Electric Vehicle Charging Stations will be purchased through Sourcewell (formerly National Joint Powers Alliance (NJPA)) Contract #051017-CPI as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority: Ordinance 52-17 \$3,000,000  
Contracting Balance: \$233,206 / \$164,712  
Funding: *SCMR* General Fund *KES.*  
Account Distribution: 101-3099-425-60-02 \$615,000 *211-3030-435-86-12 P#183032*  
Account Balance: *\$70K* \$147,764 / \$79,270 *\$1506*  
Contract Approved by Law: Yes ☐ / No ☐ / PO ☒ / c/c ☐  
Object Code: Charging Stations  
Commodity Code: 450-007  
Bid Reference: Sourcewell

*Kim Smith*  
Kim Smith  
Purchasing Manager

*Original Award*

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	<i>JB</i>		<i>10/1/18</i>
Kevin M. Butler, Director of Law	<i>KM Butler</i>		<i>10-1-18</i>
Jennifer Pae, Director of Finance	<i>J Pae</i>		<i>10/1/18</i>
Michael P. Summers, Mayor	<i>MP</i>		<i>10-1-18</i>



Jul 11, 2019 8:43:17 AM EDT

File Edit Commands Help

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Navigation

Project 183032-Electri

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transaction

Pre-encumbrances

Project detail balance

Project Information

Description: ElectricChargingStations  
 Status: Active  
 Estimate: 70,000.00  
 Type: GR Grant  
 Sub type: NP NOPEC Grant  
 Start/stop dates: 1/01/2018 --  
 1st month of FY: 00  
 Source of funds:

Project Year-to-Date

FY: 2019	Balance	54,466.00
Budget:		.00
Actual:	54,466.00	
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	86,100.00
Budget:		70,000.00
Actual:		16,100.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Code

There are no user defined code fields for this project

Print

Cancel

Exit

Next project

Previous proj...

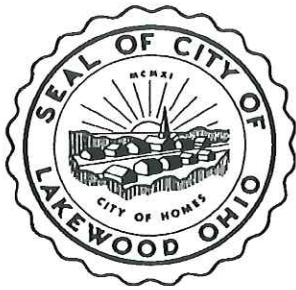
2018

2020

Project activit...

Change balan...

Account Number	Description	Budget	Actual
211-0000-391.90-00	Non Revenue / Reimbursements	.00	81,310
211-3030-435.86-12	Operating Equipment	70,000.00	65,210



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-199

July 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

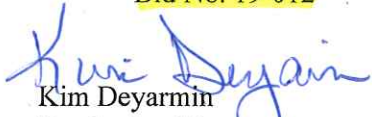
**Subject: Award Contract – High Rate Treatment Facility – Watermain Service Connection Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Terrace Construction Company, Inc. in an amount not to exceed \$335,000 to perform the HRT Watermain Service Connection Project. Contract award is for the base bid of \$304,401 plus contingencies.

Terrace Construction Co., Inc. submitted the sole bid for this project as outlined in Bid No. 19-012.

Contracting Authority:	Ordinance 56-18 \$2,000,000
Contracting Balance:	\$561,148 / \$226,148
Funding:	Enterprise Fund
Account Distribution:	501-3062-431-84-90 Project #198003 \$0.00
Account Balance:	\$0.00 / (\$335,000)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Waterline to HRT
Commodity Code:	913-060
Bid Reference:	Bid No. 19-012

  
Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





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## M E M O R A N D U M

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**DATE:** July 11, 2019  
**TO:** Kim Smith, Procurement Officer  
**FROM:** Mark K. Papke, PE, CPESC – City Engineer  
**RE:** Bid 19-012 (Lakewood Project Number 198003)  
HRT Watermain Service Connection Project

MKP  
2

The above referenced project was advertised as required by Ohio Revised Code and City of Lakewood Codified Ordinances. The project includes installation of watermain service connection to the new High Rate Treatment facility, new fire hydrant installation for the Municipal Utilities Garage, installation of a culvert at the WWTP effluent emergency outfall and leveling the access drive along the Rocky River. The bid opening was held on July 11, 2019 of which one (1) bid was received from Terrace Construction in the amount of \$304,401.05. The detailed bid result has been tabulated and is attached. The Engineer's Opinion of Probable Construction Cost is \$325,000.

Terrace has experience successfully installing watermains in the City of Lakewood and is currently under contract for the City's 2019 Watermain project. Their qualifications meet the City's requirements. Upon bid review and approval by the Law Director and Finance Director, it is recommended that the City of Lakewood award the HRT Watermain Service Connection Project to Terrace Construction Company, Inc. in the amount of \$304,401.05. We are requesting a contingency of \$30,598.95 be approved for unforeseen conditions. **The total requested Board of Control approval amount is \$335,000.** The project is expected to be completed in November of 2019.

The following summarizes the funding for this project:

Construction - City of Lakewood (Acct #501)	\$ 304,401.05
Contingency - City of Lakewood (Acct #501)	\$ 30,598.95
<b>Total</b>	<b>\$ 335,000.00</b>

Please contact me with any questions.

cc: Joe Beno, Director of Public Works

# HRT Watermain Service Connection - Bid Opening Results 07 11 2019

## Labor and Materials Combined

Ref. #	SPECIAL	Description	Unit	Est. Qty	Engineer's Estimate		Terrace Bid	
1	LS 110	PRECONSTRUCTION VIDEO DOCUMENTATION, AS PER PLAN	LS	1	\$750.00	\$750.00	\$908.05	\$908.05
2	103	BONDS AND INSURANCE	LS	1	\$7,920.00	\$7,920.00	\$2,284.30	\$2,284.30
3	204	UNDERCUT, GEOGRID & AGGREGATE BASE (AS DIRECTED)	CY	70	\$30.00	\$2,100.00	\$94.60	\$6,622.00
4	SPECIAL	ACCESS DRIVE	Sq Yd	465	\$28.00	\$13,020.00	\$44.65	\$20,762.25
5	603	12" STEEL CASING PIPE, APP	Ln Ft	70	\$230.00	\$16,100.00	\$82.30	\$5,761.00
6	LS 614	MAINTAINING TRAFFIC, AS PER PLAN	LS	1	\$2,000.00	\$2,000.00	\$1,469.80	\$1,469.80
7	LS 623	CONSTRUCTION LAYOUT STAKES AND SURVEYING	LS	1	\$3,500.00	\$3,500.00	\$1,677.90	\$1,677.90
		CONNECT NEW WATER MAIN TO EXISTING WATER MAIN W/O TAPPING SLEEVE OR CUT-IN-TEE FOR SIDE CONNECTION, AS PER PLAN						
8	LS 638		EACH	2	\$3,000.00	\$6,000.00	\$2,433.45	\$4,866.90
9	LS 638	6 INCH FIRE HYDRANT ASSEMBLY, INCLUDING 6 INCH VALVE AND VALVE BOX, TYPE A, AS PER PLAN	EACH	1	\$6,000.00	\$6,000.00	\$10,950.80	\$10,950.80
10	LS 638	6 INCH WATER MAIN DUCTILE IRON PIPE ANSI CLASS 56, PUSH-ON JOINTS AND CAST IRON MECHANICAL JOINT FITTINGS, AS PER PLAN	Ln Ft	1510	\$120.00	\$181,200.00	\$94.95	\$143,374.50
11	LS 638	WATER WORK, MISC - WATERLINE INSULATION (AS DIRECTED)	Ln Ft	25	\$50.00	\$1,250.00	\$51.90	\$1,297.50
12	LS 638	6 INCH GATE VALVE AND VALVE BOX, AS PER PLAN	EACH	2	\$1,200.00	\$2,400.00	\$1,198.10	\$2,396.20
13	LS 659	LANDSCAPE REPAIR, LINEAL GRADING, TRM AND HYDROSEED	LS	1	\$12,500.00	\$12,500.00	\$41,257.25	\$41,257.25
14	SPECIAL	CURB CUT, AS DIRECTED	Ln Ft	30	\$50.00	\$1,500.00	\$20.95	\$628.50
15	LS 832	STORM WATER POLLUTION PREVENTION PLAN (SWPPP)	LS	1	\$10,000.00	\$10,000.00	\$9,241.95	\$9,241.95
16	LS 02300	EXCAVATION INCLUDING EMBANKMENT CONSTRUCTION AND FINAL GRADING - AREA "A"	LS	1	\$25,000.00	\$25,000.00	\$7,574.05	\$7,574.05
17	LS 02300	EXCAVATION INCLUDING EMBANKMENT CONSTRUCTION AND FINAL GRADING - AREA "b"	LS	1	\$5,370.00	\$5,370.00	\$2,664.35	\$2,664.35
18	LS 2630	PRECAST CONCRETE BOX CULVERT, AS PER PLAN	Ln Ft	40	\$600.22	\$24,008.80	\$900.25	\$36,010.00
19	LS 452	8" DRIVEWAY APRON, AS DIRECTED	Sq Ft	425	\$10.00	\$4,250.00	\$10.95	\$4,653.75
<b>Total Cost</b>					<b>\$324,868.80</b>		<b>\$304,401.05</b>	

## NON-COLLUSION AFFIDAVIT

State of OHIO, County of CUYAHOGA,

JEFFREY E. NOCK (the "Affiant"), being first duly sworn

according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name  
of \_\_\_\_\_

in the City of \_\_\_\_\_, State of \_\_\_\_\_;

Partnership Only: That the Affiant is the duly authorized representative of a  
partnership doing business under the name of \_\_\_\_\_

in the City of \_\_\_\_\_, State of \_\_\_\_\_;

Corporation Only: That the Affiant is the duly authorized, qualified and acting

PRESIDENT, of TERRACE CONSTRUCTION COMPANY, INC.

a corporation organized and existing under the laws of the State of OHIO;  
and, that the Affiant of the partnership or corporation referred to above, as applicable, is  
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate  
list of the officers, directors and attorneys of the corporation:

President JEFFREY E. NOCK

Vice President MARK T. ADZEMA

Secretary MARK T. ADZEMA

Treasurer JEFFREY E. NOCK

Attorneys \_\_\_\_\_

Directors JEFFREY E. NOCK

and, that the following officers are duly authorized to execute contracts on behalf of the  
corporation: JEFFREY E. NOCK, MARK T. ADZEMA



NOTE "D"

- a. Each Bidder shall acknowledge and download all Addenda issued prior to the openings of bids through QuestCDN.com. Failure to download all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.

The Bidder shall supplement its bid by supplying the following information for use in the preparation of the contract.

NAME OF PRESIDENT: JEFFREY E. NOCK

ADDRESS: 3965 PEARL ROAD

FEDERAL TAX IDENTIFICATION NO.: 34-1402413

CONTRACTOR'S LICENSE NO.: 19-000303

TELEPHONE NO.: 216-739-3170; FAX NO.: 216-739-3169

MAILING ADDRESS: 3965 PEARL ROAD, CLEVELAND, OHIO 44109

CONTACT PERSON FOR CONTRACT PROCESSING: MARK T. ADZEMA

E-MAIL ADDRESS: ~~mark~~ MTA@terraceconstruction.com

EXECUTION OF BID

**Bidder's signature below certifies bid submission through QuestCDN.com website.**

NOTE: Failure to sign Bid Form may result in rejection of bid.

Bidder's Company Name: TERRACE CONSTRUCTION COMPANY, INC.

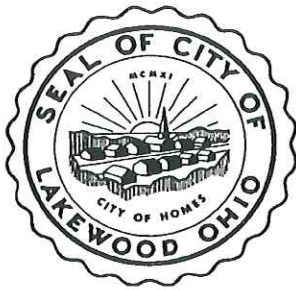
Signature



Name & Title JEFFREY E. NOCK, PRESIDENT

Date

JULY 11, 2019



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-200

July 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Services Contract – Re: High Rate Treatment Facility –  
Watermain Service Connection Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Services Contract to CT Consultants, Inc. in the amount of \$49,900 to perform Contract Administration and Construction Observation for the Watermain Service Connection Project at the new High Rate Treatment Plant (HRT) as part of the Waste Water Treatment Plant Improvements Project.

CT Consultants, Inc. was chosen to perform these Professional Services based on their involvement with the project from its inception, as the HRT design engineer of record.

Contracting Authority:	Ordinance 56-18 \$2,000,000
Contracting Balance:	\$226,148 / \$176,248
Funding:	Enterprise Fund
Account Distribution:	501-3062-431-84-90 Project #198003 \$0.00
Account Balance:	(\$335,000) / (\$384,900)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Waterline to HRT
Commodity Code:	918-031
Bid Reference:	RFP

Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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## M E M O R A N D U M

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**DATE:** April 26, 2019  
**TO:** Kim Smith, Procurement Officer  
**FROM:** Mark K. Papke, PE, CPESC – City Engineer  
**RE:** HRT Watermain Service Connection Project  
Lakewood Project Number 198003

MKP  
2

We requested a proposal from CT Consultants a previously QBS top ranked firm for the above referenced project. Attached is a proposal from CT Consultants to perform construction administration professional services. Additionally, CT Consultants is performing the construction administration and inspection for the new HRT facility currently under construction and will be able to coordinate the watermain service connection with Kokosing.

The billing will be based on hours spent in the field and project management. I recommend that the Board of Control approve CT Consultants to provide the construction administration services in an amount not to exceed \$49,900.

Please contact me with any questions.





July 9, 2019

Mark K. Papke, PE, CPESC  
City Engineer  
City of Lakewood  
12650 Detroit Ave.  
Lakewood, OH 44107

RE: HRT Watermain Service Connection Project  
Construction Observation & Contract Administration

Dear Mr. Papke:

We are submitting this cost proposal for the HRT Watermain Service Connection project for your consideration, pursuant to your Request for Proposals dated June 20, 2019 including the requested resumes and cost schedule.

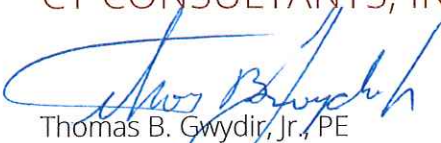
Because of our ongoing work and our local presence at the HRT site, we are in the unique position of being able to provide our services for this project with significant economy of scale. More specifically, Mr. John Gregov P.E. will handle the administrative duties for the work. RPR duties will be provided by experienced personnel from our observation group, and/or by Mr. Giordano will perform the observation work. PSI will provide support for materials and related testing work.

Our work on this project will be conducted in conjunction with our work on the HRT facility. While our pricing for the work is articulated per the cost schedule furnished, due to our presence on the site it is expected that inspector time will be limited, and any time charged to the subject project will not be charged to HRT thereby significantly limiting the City's overall costs. This applies similarly to the administration work. Additionally, it is anticipated that the work will take substantially less time than allowed for by the cost schedule, which in combination with the above should result in costs substantially below the "total not to exceed" price shown.

Thank you for the opportunity to submit on this project and for your consideration.

Respectfully,

CT CONSULTANTS, INC.



Thomas B. Gwydir, Jr., PE  
Director of Construction Engineering

CITY OF LAKEWOOD  
HRT Watermain Service Connection Project

Cost Schedule – Construction Administration and Inspection Services				
Item	Unit	Estimated Quantity	Total Unit Cost	Total Cost
Inspector	Hr	400	105	42,000
Inspector Overtime	Hr	40	105	4,200
Project Management	Lump Sum	1	2,800	2,800
Project Meetings	Each	6	150	900
Total Not to Exceed Cost				49,900

**Proposed Construction Administration and Inspection Services Team**

Project Manager: John Gregov, PE

Inspector: Mike Giordano & Others as Needed

**Submitting Firm Information and Acknowledgement of Terms**

Firm Name: CT Consultants, Inc.

Address: 8150 Sterling Court

Mentor, OH 44060

Phone: 440-951-9000 Fax: 440-951-7487

The firm acknowledges that the above submitted prices are in accordance with the Scope of Services and Payment sections of this Request for Proposal Document.

Signed:  Date: 7-9-2019

ORDINANCE NO: 50-18A

BY: Anderson, Bullock, George, Litten,  
O'Leary, O'Malley, Rader

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, amending Ordinance 50-18 adopted December 17, 2018, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2019, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. Section 1 of Ordinance 50-18, adopted December 17, 2018, currently reading as follows:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2019 Budget are as follows:

- 1) Legal Services.....250,000
- 2) Recodification of Ordinances .....12,500



3) Financial Audit .....	75,000
4) Hospitalization and Health Care Benefit Consulting Services .....	40,000
5) Consultant for Workers Compensation .....	30,000
6) Risk Management Consulting Services .....	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing .....	25,000
8) Employee Assistance Program .....	15,000
9) Supervisor / Manager / Employee Training .....	125,000
10) Exams for Classified Positions .....	75,000
11) Housing and Building Plans Examinations .....	75,000
12) Lakewood Jail Medical Services .....	80,000
13) Band Concerts .....	25,000
14) Municipal Engineering Consultant .....	80,000
15) Debt Issuance Costs .....	250,000
16) Integrated Wet Weather Plan Professional Services .....	1,100,000
17) Administrative Professional Services .....	300,000
18) Professional Services related to Lakewood Hospital .....	300,000
<b>Sub-Total .....</b>	<b>\$2,872,500</b>

Services contracts included in the 2019 Budget are as follows:

1) Government Agreements (WEB) .....	115,000
2) Government Agreements (ad of Ed/Pool, Roadport TIF) .....	800,000
3) Financial Institution Service Charges .....	60,000
4) Electronic Payment Services .....	275,000
5) Property & Liability Insurance Contracts .....	500,000
6) Workers' Comp Stop Loss Insurance .....	95,000
7) Life Insurance .....	20,000
8) Hospitalization and Health Care Benefit Services .....	8,500,000
9) Medical Claims Billing Service .....	100,000
10) Sentenced Prisoners Full Jail Service .....	200,000
11) Home Delivered Meals .....	47,500
12) Distribution System Leak Survey .....	25,000
13) Disposal of Screenings and Grit (WWTP) .....	15,000
14) Excavation Spoils Removal .....	100,000
15) Roll of Box for Street Sweeping .....	60,000
16) Solid Waste Disposal Site .....	900,000
17) Organic Waste Disposal .....	30,000
18) Waste Collections - Condominiums .....	110,000
19) Biosolids Disposal .....	110,000
20) Roll-Off Box for Construction Debris .....	75,000
21) Site to Receive & Process Yard Waste .....	50,000
22) Lab Analysis Service .....	25,000
23) Citywide Computer Hdw'r Op. Sys., & Software Maint Contracts .....	575,000
24) Communications Services .....	100,000

25) Water Meter Program Maintenance .....	25,000
26) Telephone Service .....	95,000
27) Cellular Phone Service .....	250,000
28) HVAC Maintenance .....	125,000
29) Elevator Maintenance .....	25,000
30) Fire Alarm Maintenance .....	50,000
31) Copier Maintenance Service .....	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance .....	260,000
33) Rental and Laundry of Uniforms .....	45,000
34) Advertising .....	30,000
35) Printing Services .....	165,000
36) CRIS/LEADS Fees .....	20,000
37) Parking Citation Billing Service .....	50,000
38) Fireworks Display .....	35,000
39) Transportation Services .....	100,000
40) Lakewood Hospital Demolition, Hazmat Abatement & Site Prep .....	500,000
<b>Sub-Total .....</b>	<b>\$14,687,500</b>

Materials, supplies, and equipment authorized for purchase under the 2019 Budget are as follows:

1) Sand and Aggregate .....	45,000
2) Concrete Supplies .....	60,000
3) Asphalt Materials .....	50,000
4) Asphalt Cold Patch .....	25,000
5) Crack Sealant .....	40,000
6) Road Salt (Sodium Chloride) .....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances .....	100,000
8) Water Meter Supplies & Materials .....	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material .....	195,000
10) Polymer Flocculants .....	30,000
11) Wastewater Treatment Chemicals .....	150,000
12) Tires and Road Service .....	95,000
13) Automotive Repairs, Parts and Supplies .....	625,000
14) Oil and Lubricants .....	40,000
15) Fuel (Gasoline and Diesel) .....	500,000
16) Purchase Uniforms and Gear - Public Works .....	25,000
17) Electrical Supplies .....	50,000
18) Hardware Supplies .....	45,000
19) Janitorial Supplies .....	50,000
20) Landscape Materials .....	40,000
21) Lumber Supplies .....	100,000
22) Plumbing Supplies .....	45,000
23) Pool Supplies - Chemicals .....	45,000

24) Small Tools and Equipment.....	130,000
25) Prisoner Food Supplies.....	35,000
26) Purchase Uniforms & Gear – Safety Forces.....	75,000
27) Ammunition.....	30,000
28) Office Supplies.....	40,000
29) Computer Supplies.....	10,000
30) Computer Software.....	45,000
31) Communications Equipment.....	100,000
32) Paper Supplies.....	15,000
33) Lease Copier Equipment.....	35,000
34) Subscriptions/Publications.....	30,000
35) Reforestation.....	250,000
36) Police Operating Equipment.....	150,000
37) Fire/EMS Operating Equipment.....	150,000
38) Waste Water Treatment Plant Operating Equipment.....	150,000
39) Fitness Equipment/Devices.....	10,000
Sub-Total.....	\$3,950,000
Total.....	\$21,510,000

Shall be and is hereby amended to read:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2019 Budget are as follows:

1) Legal Services.....	250,000
2) Recodification of Ordinances.....	12,500
3) Financial Audit.....	75,000
4) Hospitalization and Health Care Benefit Consulting Services.....	40,000
5) Consultant for Workers Compensation.....	30,000
6) Risk Management Consulting Services.....	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing.....	25,000
8) Employee Assistance Program.....	15,000
9) Supervisor / Manager / Employee Training.....	205,000
10) Exams for Classified Positions.....	75,000
11) Housing and Building Plans Examinations.....	75,000
12) Lakewood Jail Medical Services.....	80,000
13) Band Concerts.....	25,000
14) Municipal Engineering Consultant.....	80,000
15) Debt Issuance Costs.....	250,000

16) Integrated Wet Weather Plan Professional Services.....	1,100,000
17) Administrative Professional Services.....	300,000
18) Professional Services related to Lakewood Hospital.....	300,000
Sub-Total.....	\$2,952,500

Services contracts included in the 2019 Budget are as follows:

1) Government Agreements (WEB).....	115,000
2) Government Agreements (Bd of Ed/Pool; Rockport TIF).....	800,000
3) Financial Institution Service Charges.....	60,000
4) Electronic Payment Services.....	275,000
5) Property & Liability Insurance Contracts.....	500,000
6) Workers' Comp Stop Loss Insurance.....	95,000
8) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services.....	8,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service.....	200,000
12) Home Delivered Meals.....	47,500
12) Distribution System Leak Survey.....	25,000
13) Disposal of Screenings and Grit (WWTP).....	15,000
14) Excavation Spoils Removal.....	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	30,000
18) Waste Collections – Condominiums.....	110,000
19) Biosolids Disposal.....	110,000
20) Roll-Off Box for Construction Debris.....	75,000
21) Site to Receive & Process Yard Waste.....	50,000
22) Lab Analysis Service.....	25,000
23) Citywide Computer Hrdwr Op. Sys. & Software Maint Contracts.....	575,000
24) Communications Services.....	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service.....	95,000
27) Cellular Phone Service.....	250,000
28) HVAC Maintenance.....	125,000
29) Elevator Maintenance.....	25,000
30) Fire Alarm Maintenance.....	50,000
31) Copier Maintenance Service.....	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance.....	260,000
33) Rental and Laundry of Uniforms.....	45,000
34) Advertising.....	30,000
35) Printing Services.....	165,000
36) CRIS/LEADS Fees.....	20,000
37) Parking Citation Billing Service.....	50,000



38) Fireworks Display.....	35,000
39) Transportation Services.....	100,000
40) Lakewood Hospital Demolition, Hazmat Abatement & Site Prep.....	500,000
41) Cove Church Hazmat Abatement & Site Prep.....	250,000
Sub-Total.....	\$14,937,500

Materials, supplies, and equipment authorized for purchase under the 2019 Budget are as follows:

1) Sand and Aggregate.....	45,000
2) Concrete Supplies.....	60,000
3) Asphalt Materials.....	50,000
4) Asphalt Cold Patch.....	25,000
5) Crack Sealant.....	40,000
6) Road Salt (Sodium Chloride).....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances.....	100,000
8) Water Meter Supplies & Materials.....	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material.....	195,000
10) Polymer Flocculants.....	30,000
11) Wastewater Treatment Chemicals.....	150,000
12) Tires and Road Service.....	95,000
13) Automotive Repairs, Parts and Supplies.....	625,000
14) Oil and Lubricants.....	40,000
15) Fuel (Gasoline and Diesel).....	500,000
16) Purchase Uniforms and Gear - Public Works.....	25,000
17) Electrical Supplies.....	50,000
18) Hardware Supplies.....	45,000
19) Janitorial Supplies.....	50,000
20) Landscape Materials.....	40,000
21) Lumber Supplies.....	100,000
22) Plumbing Supplies.....	45,000
23) Pool Supplies - Chemicals.....	45,000
24) Small Tools and Equipment.....	130,000
25) Prisoner Food Supplies.....	35,000
26) Purchase Uniforms & Gear - Safety Forces.....	75,000
27) Ammunition.....	30,000
28) Office Supplies.....	40,000
29) Computer Supplies.....	10,000
30) Computer Software.....	45,000
31) Communications Equipment.....	100,000
32) Paper Supplies.....	15,000
33) Lease Copier Equipment.....	35,000
34) Subscriptions/Publications.....	30,000
35) Reforestation.....	250,000

36) Police Operating Equipment.....	150,000
37) Fire/EMS Operating Equipment.....	150,000
38) Waste Water Treatment Plant Operating Equipment.....	150,000
39) Fitness Equipment/Devices.....	10,000
Sub-Total.....	\$3,950,000
Total.....	\$21,840,000

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. The Third Amended Charter published in the Codified Ordinances is the official charter of the City of Lakewood.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 5/20/19

  
President

  
Clerk

  
Mayor

Approved: May 21 2019



Placed on 1st reading and referred  
to Finance 11/19/18; 2nd reading  
12/3/18

Anderson, Bullock, George, Litten  
O'Leary, O'Malley, Rader

ORDINANCE NO. 59-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:


Vehicles, Machinery and Equipment	\$4,600,000
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Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18

  
President of Council

  
Clerk of Council

  
Mayor

Approved: December 19 2018

Placed on 1st reading and referred  
to Finance 11/19/18; 2nd reading  
12/3/18

Anderson, Bullock, George, Litten  
O'Leary, O'Malley, Rader

ORDINANCE NO. 56-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the Wastewater System and Treatment Improvement Program in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Wastewater System and Treatment Improvement Program \$2,000,000

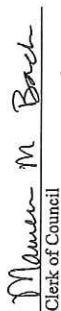
Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18

  
President of Council

  
Clerk of Council

Approved:  12/19/18  
Mayor

PLACED ON 1ST READING & REFERRED TO THE FINANCE  
COMMITTEE 4/4/11.

ORDINANCE NO. 15-11

BY: Anderson, Bullock, Jursis, Madigan,  
Nowlin, Powers, Smith.

AN ORDINANCE authorizing the Director of Finance to enter into agreements with various purchasing agencies to create more efficient purchasing within the City of Lakewood and to permit direct purchasing from said agencies without the necessity of advertising and bidding as required in Lakewood Codified Ordinance §111.04, Bidding.

WHEREAS, in 2005 Council authorized an agreement with the Northeast Ohio Sourcing Office which the City has used for purchasing from time to time; and

WHEREAS, since that time, more purchasing agencies have become known to the City of Lakewood Finance Department; and

WHEREAS, due to the low bidding threshold, the City of Lakewood incurs additional expenses in the bidding process where necessary equipment with certain specifications is not available through the ODOT or State Purchasing Programs when items are often available at very competitive pricing through other purchasing agencies; and

WHEREAS, in the interest of efficiency and cost savings, it is in the public interest to allow purchasing outside of the requirements of Lakewood Codified Ordinance §111.04, Bidding, through memberships in approved purchasing agencies which have demonstrated established procedures in obtaining competitive pricing from vendors. Now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Director of Finance is hereby authorized to enter into agreements and take any other steps deemed necessary to for the City to participate in purchasing with the following agencies which have demonstrated procedures for obtaining competitive pricing for various equipment and supplies without the need to advertise and bid as required by Lakewood Codified Ordinance §111.04, Bidding:

National Joint Powers Alliance  
National Intergovernmental Purchasing Alliance Co.  
U.S. General Services Administration  
U.S. Communities  
Sourcing Office (Formerly Northeast Ohio Sourcing Office)  
Western State Contracting Alliance  
Public Sourcing Solutions  
HGAC Buy

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberation of the Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Adopted: April 18, 2011

Jeff Madigan  
President of Council

Mary T. Hagan  
Clerk of Council

Approved: April 18, 2011  
Michael P. Janner  
Mayor